

## **MacJannet Foundation Meeting Minutes, Saturday April 12, 2003**

A meeting of the MacJannet Foundation duly noticed and with a quorum present took place at the River Club in New York City on April 12, 2003

**Opening:** John King called the meeting to order and welcomed the persons in attendance.

**Roll Call:** The following voting trustees were present: Grace Billings, Tony Cook, George Halsey, Gabriella Goldstein, Mary vanBibber Harris, Robert Jerome, John King, Doug Marston, Philip Rich, Maria Robinson, Anna Swinbourne, Dan Rottenberg, Wenke Thoman Sterns, and Willard Snyder

Absent: Lawrence Bacow, Jean-Marie Hervé, Robert Hollister, Tom Hunt, John Iglehart, and Cynthia Raymond.

1. **Approval of Minutes of Board Meeting of June 22-23, 2002.** The Secretary reviewed minutes of the June 2002 Board meeting. On motion duly made and seconded, it was unanimously  
**Voted:** to accept the minutes.
2. **Approval of Minutes of Board Meeting of January 4, 2003.** The Secretary reviewed minutes of the January 4, 2003 Board meeting. On motion duly made and seconded, it was unanimously  
**Voted:** to accept the minutes.
3. **Presentation by American Field Service.** Vivian Hoexter and John Williams of AFS USA presented opportunities through which the Foundation and TUEC could partner with AFS in sending students from the Talloires or Haute Savoie area to the US, thus extending the Foundation's outreach in France in furtherance of the MacJannet purposes of the Foundation. The presentation explored ideas developed at a meeting in Paris between AFS France and USA on January 31, 2003 with John King and Doug Marston, and further described in the attached notes of meeting, dated January 31, 2003. The presentation follows previous guidance and interest of the Board in this initiative as noted in minutes of previous meetings.
4. **Presentation on Fund Raising.** Tony Cook presented a PowerPoint fund raising presentation that can be used in support of fund raising activity, a copy of which is attached. The presentation makes extensive use of graphic material and provides a framework for describing the history and work of the Foundation as well as the need to support its mission. Tony seeks guidance from Board members on adjusting the presentation to make it more effective.
5. **Status reports :**
  - a. Doug Marston reported on the financial status of the Foundation.
  - b. John King reported on the new MacJannet Fellows and the development of a Society of MacJannet Fellows, which is being established.

- c. Mary Harris reported on the progress of the MacJannet Legacy Committee / Tufts Library work.
- d. Wenke Sterns reported on plans for Talloires Night.

## 6. Establishment of a Foundation Future Group.

John King and George Halsey discussed an initiative involving strategic objectives. The board indicated an interest in further discussion of strategic objectives at the June board meeting as well as formation of the committee. On motion duly made and seconded it was unanimously

Resolved: A committee of volunteer Trustees and Overseers, will identify a strategic<sup>1</sup> objective within the boundaries listed below and report at the 2004 annual meeting. George Halsey will coordinate the organization of the committee.

Boundaries of the potential strategic objectives:

- a. **MacJannet purposes.** Purposes of the Foundation were identified in 1999 as follows: *The purpose of the MacJannet Foundation is to preserve, disseminate and foster the ideals and principles reflected in the lives of Charlotte and Donald MacJannet, specifically, international goodwill; integrity; French-American relations; world peace; non-violent conflict resolution; education of the whole person; performing arts, optimism; kindness and civility; and harmony between humankind and nature*
- b. **support the Prieuré:** enhance the cultural, educational or intellectual value of the Prieuré consistent with MacJannet purposes i.e.- people activity more than bricks & mortar;
- c. **volunteer organization:** The Foundation should remain a volunteer organization operating without full-time employees and facilities. The Foundation carries out operations through partnership with such organizations as Tufts, Fletcher, IHUE, C.P.M.A and the town of Talloires.
- d. **Maintain tax exempt status.**
- e. **Sustain existing grantee commitments:** not financially displace long-standing Foundation support for the Tufts European Center MacJannet Scholars Program, the MacJannet Fellows program involving the exchange between Fletcher and IHEU, the C.P.M.A, and the Talloires School program of English education.
- f. **Maintain Tufts University support:** The strategic objectives should have the support and encouragement of Tufts University.
- g. **Maintain annual grant cap of 5% of the Foundation's corpus.**

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<sup>1</sup> "Strategic" pertains to a plan or series of activities aligned with a specific, relatively long-range (3-7 years) objective. A great "strategic objective" in the shared focus of a group of participants is sometimes referred to as "vision" and the activity involved in achieving the vision is sometimes referred to as a "mission." .

- h. **Foster a spirit of community:** Promote a sense of community among the various program participants as a whole. Find some way to bring synergy / a degree of common experience to the various programs.
- i. **Reflect the Charter of incorporation / by laws:** A non-profit, charitable organization established in 1968 to promote international understanding and cooperation for the welfare of mankind
- j. **inspire people to be agents of change for a better more understanding world.**  
General mission/vision developed in 2001

With no further matters for consideration at the meeting, and on motion duly made and seconded, it was unanimously:

**Voted:** to adjourn.

Respectfully submitted:

By: \_\_\_\_\_/s\_\_\_\_\_

George R. Halsey, Secretary

Date: May 12, 2003